

**Disability Resource Center, Inc.
Board of Directors Meeting
August 22, 2013 Board Meeting**

Minutes

Board Members Present:

The following Board members were present Sha' Nelms, Randall Hairston, Ann Hairston, Kathleen Duval, Rhonda Tingler and by conference call, Pam Cramer; Robert Cox, Executive Director.

Members Absent: Ken Hall,

Call to Order:

The meeting was called to order by Sha' Nelms, Vice President at 5:34 p.m.

Approval of Minutes for Acceptance:

The minutes were reviewed and accepted. Motion was made by Rhonda Tingler and seconded by Randall Hairston; Motion Passed.

Budget 2013/2013:

The budget was provided to all members prior to the meeting and copies were handed out at the meeting. For the Past budget year DRC has received an increase in the state budget from VR in our SSA and Part B agreement that ended on June 30, 2013. Funds that were budget under the Federal ARRA grant were pushed back for expenditure in the last quarter of the federal budget and the first quarter of fiscal year 2013/2014. Left over funds from fee for service programs will be moved to the savings account.

Building:

A/C – Roof

The board was informed that the landlord will be replacing the air-conditioning units tomorrow Friday August 23, 2013. One unit is not working and the other unit is having problems. The office will be closed on Friday for the repair work. Once the air-conditioning is replaced the landlord will have a 20 year roof installed on the building.

501 2c Sub Corporation

The board was informed that DRC signed a five year lease on the building with an option to purchase at any time during the lease. At this time the board needs to start to plan for the future options of purchasing the building or relocating to another building in four and a half years. At the end of five years the amount of the monthly rent will not be affordable at the current location. The Executive Director will gather information on setting up a 501 2c sub corporation to purchase the building under IRS guidelines. DRC is a 501 3c corporation and is not permitted to own property.

Old Business:

State Legislative Budget

The state portion of the budget for fiscal year 2013/2014 will be \$91,648, down by \$11,756. Fee for services and the nursing home transition program is presently offsetting the decrease in the budget.

23rd Anniversary of the ADA

On July 26, 2013 Staff, Board members, consumers gathered at the DRC office to commemorate the 23rd anniversary of the ADA. Proclamations were presented from the City of Panama City Beach, the City of Panama City and Lynn Haven. Deputy Mayor Kurdy and local dignitaries and community leaders from Tyndall AFT and the Naval Coastal Weapons Station attended the event. Also present were local media and the Supervisor of Elections Mark Anderson and members of the local school system.

New Business:

The Board was informed that DRC is on track on the FAAST grant to refurbish equipment. This grant will expire in July 2013 and the disaster Planning Grant from Big Bend Health Council is winding down and all measurable will be met for the contract.

Director's Report:

A written report was provided to all members prior to the meeting with copies handed out at the meeting. Board members commented that the report had been reviewed and found the written report helpful in keeping up with the activities of staff.

FACIL:

The board was informed that the ED term as President of FACIL will end in June of 2014 and will have more time to devote to other programs. The next FACIL meeting will be in Orlando on November 5th and 6th.

Budget 2013-2014

A budget was presented to the board for the current fiscal year. The Disability Resource Center has an agreement with American Eldercare and the Nursing Home Transition program will continue under the agreement. The continuation of the program will bring in more revenue for the organization. The program was first budgeted to cease on October 1, 2013. Part C from RSA has been reduced due to sequester cuts received and will not go into effect until October 2013. At the next board meeting an amended budget will be present for approval.

Schedule date for next meeting:

The next meeting was scheduled for October 16, 2013

Meeting was adjourned at 6:37 p.m. Motion made by Kathleen Duval and seconded by Rhonda Tingler.

Respectfully Submitted By,

Robert Cox, Executive Director