

**Disability Resource Center, Inc.
Board of Directors Meeting
May 19, 2011 Board Meeting**

Minutes

Board Members Present:

The following Board members were present, Ann Hairston, Randall Hairston, Sha' Nelms, Pam Cramer, Heather Freeman and Robert Cox, Executive Director. Guest included Ken Hall, consumer and possible board member.

Members Absent: Smokey Cloud, Julie Graham and Rhonda Tingler,

Call to Order:

The meeting was called to order by Sha' Nelms Board Vice President at 5:31 p.m.

Review of Minutes for Acceptance:

The minutes were reviewed and accepted. Motion was made by Pam Cramer and seconded by Ann Hairston, Motion Passed.

Board Elections:

After discussion on the topic of member terms of office a motion was made by Randall Hairston and seconded by Pam Cramer to nominate Ken Hall to the Board of Directors, motion passed unanimously. At this time four other members' terms of office were ending which included Heather Freeman, Pam Cramer, Randall Hairston and Rhonda Tingler. After discussion a motion was made by Ann Hairston and seconded by Ken Hall to reelect all four members for another two year term, Motion passed unanimously.

Budget:

Current Budget 2010/2011

The budget was provided to all members two weeks prior to the meeting and copies were handed out at the meeting. The budget was presented to the board, after discussion of the budget on several line items; Pam Cramer made a motion to accept the Budget and the motion was seconded by Ann Hairston, Motion Passed.

Future Budget 2011/2012

The budget for the upcoming fiscal was provided to all members two weeks prior to the meeting and copies were handed out at the meeting. The total budget includes 12 funding streams for a total of \$433,913.00. Members inquired about several funding streams and how funds are allocated in the budget. After discussion a motion was made to accept the budget as presented by Ann Hairston and seconded Heather Freeman.

Old Business:

Luau

Our 5th annual Luau was on April 16, 2011 and was another success this year. Even in these tight economic times we did not lose any money on the event and made \$5,542.68 after covering all expenses, which help fund our load locker.

New Business:

State Technical assistance Review

The Board was informed that the Florida Department of Education, Division of Vocational Education concluded their technical assistance review of the organization. The state interviewed board members, staff and consumers during their visit. A few minor recommendations for the organization were presented to management. No financial problems were discovered in the review. We will have to write a few more policies just to have it in writing even though it is already being done. The organization is waiting for the final report to be sent with all of the recommendations and some are already being implemented.

Employee Pay

The topic of spending some of the extra funds in our current budget that ends on June 30, 2011 was discussed to give employee a onetime pay enhancement to offset inflation. Due to the uncertainty of Federal Funds in the future pay raises will not take effect this year and a onetime 3.5 percent pay enhancement will be given to employees based on the amount of their salaries received during the year. A motion was made by Randall Hairston and seconded by Ken Hall. Motion: "A 3.5% pay enhancement will be given to staff based on their salaries received during the year not to exceed the available amount of funds in the budget", Motion passed unanimously.

Director's Report:

A written report was provided to all members prior to the meeting with copies handed out at the meeting. Board members commented that the report had been reviewed and found the written report helpful in keeping up with the activities of staff.

FACIL:

Insurance

FACIL is looking into grouping all the CIL's under one health insurance policy in order to reduce costs. Presently we are looking into several Payroll companies to find the cost savings into the feasibility of the program. The board was informed that the Executive Director will be in Orlando on May 23rd to the 25th for the quarterly FACIL meeting.

Legislation:

Funding

FACIL has been working hard this year to maintain our funding at the current levels. The CIL's did not receive any funding cuts in the state budget by funding was shifted around the state due to the 2010 census data that was released. A presently the future of our Federal funding from RSA in Washington is uncertain with the Federal deficit.

Other Business:

Web Site Update

Our current website is being updated since we now have a server that manages the website in house. It will be user friendly and be able to have surveys and forms on the web site for consumers to use.

Executive Board Elections:

After discussion of Executive Board members up for reelection, the following motions were made: President, Randall Hairston made a motion to nominate Ken Hall for President and the motion was seconded by Ann Hairston, Motion passed unanimously. Vice President, Randall Hairston made a motion to nominate Sha' Nelms for Vice President and the motion was seconded by Heather Freeman, Motion passed unanimously. Treasure, Pam Cramer made a motion to nominate Randall Hairston for Treasure and the motion was seconded by Heather Freeman, Motion passed unanimously. Secretary, Randall Hairston made a motion to nominate Julia Graham for Secretary and the motion was seconded by Pam Cramer, Motion passed unanimously.

The next meeting will be Thursday, August 25th, 2011 at 5:30 p.m.

Meeting was adjourned at 6:44 p.m. Motion made by Heather Freeman and seconded by Randall Hairston

Respectfully Submitted By,

Robert Cox, Executive Director