

**Disability Resource Center, Inc.
Board of Directors Meeting
October 25, 2012 Board Meeting**

Minutes

Board Members Present:

The following Board members were present Kathleen Duval, Rhonda Tingler, Randall Hairston, Sha' Nelms, Ken Hall and Robert Cox, Executive Director.

Members Absent: Ann Hairston, Pam Cramer and Julie Graham

Call to Order:

The meeting was called to order by Sha' Nelms, Vice President at 5:58 p.m.

Review of Minutes for Acceptance:

The minutes were reviewed and accepted. Motion was made by Rhonda Tingler and seconded by Ken Hall, Motion Passed.

Budget:

Budget 2012-2013

The budget was provided to all members two weeks prior to the meeting and copies were handed out at the meeting. For the current budget year DRC has received additional grants from FFAST and BBHC for emergency disaster plans. After further discussion a motion was made to accept the budget as presented by Randall Hairston and seconded by Kathleen Duval.

Old Business:

Bay Bank Account

The Board was informed that an account was established at Innovations Federal Credit Union and some funds have been transferred to the new account. All checks have cleared the Trustmark account and after discussion a motion was made by Randall Hairston to move the remaining \$57,126.07 from Trustmark Bank to Innovations Federal Credit Union along with opening a credit card and CD at Innovations (FCU); seconded by Ken Hall; motion passed

New Business:

State Legislative Budget

The Board was informed that FACIL will be working to increase the General Revenue in the upcoming Legislative session that will begin in January 2013.

FAAST Grant

The Board was informed that DRC receive a small grant for \$2,500 from FAAST to refurbish equipment. This grant will expire in July 2013.

Disaster Planning Grant

The Board was informed that DRC received another Disaster Planning Grant from Big Bend Health Care for \$4,000.00 to develop disaster plans for persons with disabilities.

WORKFORCE INVESTMENT IMPROVEMENT ACT OF 2012

The board was informed that the Workforce Investment Improvement Act of 2012 is in congress at the present time. This is where the Rehabilitation Act of 1973 is located and where Centers for Independent Living receives funding from the federal government. No action has been taken at the present time.

Medicaid Manage Care Organizations (MCO)

Long term managed care for region 2 has been reduced to six companies that are vying for two spots to contract with AHCU. These companies include American Eldercare, Coventry Healthcare of Florida, Humana, sunshine State Health Plan, United Healthcare of Florida and WellCare.

Payroll Change

With the increasing funding streams and the time required to spread payroll out among the varies funding streams to be compliant with the cost allocation of contracts, more time is needed to process payroll checks and to get signatures. After a lengthy discussion on the time it takes to get payroll checks ready after they are turned in on a Payroll ending week which is on a Monday and checks are passed out on Friday the Board decided to extend the payroll grace period from one to two weeks. Motion was made by Randall Hairston and seconded by Kathleen Duval to extend the payroll period by one week and issue another full check to staff on December 7, 2012 so staff would not go three weeks without a paycheck; Motion Passed.

Director's Report:

A written report was provided to all members prior to the meeting with copies handed out at the meeting. Board members commented that the report had been reviewed and found the written report helpful in keeping up with the activities of staff.

FACIL:

The Executive Director will be in Orlando on November 6th & 7th for a FACIL quarterly meeting to discuss increasing General Revenue to the Centers and work on the Nursing Home Transition program with the MCO's in our area.

FILC:

The Executive Director will be in Tallahassee on November 14th to the 16th working on the State Plan for independent Living (SPIL) and attending the FILC quarterly meeting.

Holiday Schedule:

After discussion on the holiday schedule for December 2012 it was motioned by Rhonda Tingler and seconded by Randall Hairston that DRC will close at 5:00 p.m. on Friday December 21st 2012 and reopen on Wednesday January 2, 2013. Staff will be given administrative leave for December 24th, 26th, 27th, 28th, 31st, and holiday pay for December 25th and January 1st 2013.

Schedule date for next meeting:

The next meeting was scheduled for January 24 2013

Meeting was adjourned at 6:48 p.m. Motion made by Kathleen Duval and seconded by Randall Hairston.

Respectfully Submitted By,

Robert Cox, Executive Director